

ROUND POND ASSOCIATION BY-LAWS

ARTICLE I: NAME

The Association, a non-profit organization, located at Lake Ivanhoe, shall be known as the ROUND POND ASSOCIATION.

ARTICLE II: PURPOSE

To promote and improve the general ecology of the POND and its environs; to acquaint the members with each other and work for the common good; to work to eliminate the friction and complaints that might arise and generally to work toward the maximum enjoyment and pleasure through unification.

ARTICLE III: MEMBERSHIP

Persons of immediate families paying taxes to the Town of Wakefield on real property on or near Round Pond/Lake Ivanhoe are eligible for membership. Persons over 18 years of age, who are in good standing, shall have the privilege to vote. There shall be one (1) vote per paid membership.

ARTICLE IV: DUTIES OF MEMBERS

It shall be the duty of each member of the Association to keep himself informed on all matters touching the welfare of Round Pond/Lake Ivanhoe, to live up to the laws and regulations related to the Pond, its shores, and environs; to discourage and report, if necessary, the existence or practice of anything harmful to the best interest of the Pond; and to give the Association their active aid and loyal support in carrying out its aims and practices.

ARTICLE V: OFFICERS

The officers of the Association shall consist of a President, a Vice President, a Secretary, and a Treasurer, serving for a term of two (2) years, and elected at the last meeting held of the summer **season as follows:**

- **President and Secretary in 2018. (Current officers to be extended.)**
- **Vice President and Treasurer in 2017.**

ARTICLE VI: PRESIDENT

The President shall preside at all meetings and perform such duties as the Association may determine.

ARTICLE VII: VICE PRESIDENT

In the absence of the President shall perform the duties of the President, and in the absence or disability of both, the responsibilities will fall upon the Secretary then the Treasurer.

ARTICLE VIII: SECRETARY

The Secretary shall conduct the general correspondence of the Association and keep files of the same; shall make and keep complete records of all meetings; and shall turn over all such to his or her successor within ten days after successor has been elected or appointed. The Secretary shall keep a role of all members and assist the Treasurer in collecting dues and fees from members.

ARTICLE IX: TREASURER

The Treasurer shall have custody of all the Association funds, and shall pay all its bills, as approved by the members. The Treasurer shall be present at each meeting and provide a detailed report of receipts and disbursements. The Treasurer shall turn over all such accounts and documentation to their successor within thirty days after a successor has been elected or appointed.

ARTICLE X: OTHER COMMITTEES

Committees to enhance the welfare of Round Pond/Lake Ivanhoe and its environment may be set up by the President. The committees would concentrate their efforts on specific matters related to the Pond and its environs. Committee chairpersons shall be appointed by the President. The Chairperson shall fill the committee with volunteer members.

ARTICLE XI: DUES

Dues shall be assessed annually and be payable during the calendar year. The fee shall be fifteen dollars (\$15.00) per membership per year with five dollars (\$5.00) to be held in a separate account for the future use in preserving the water quality of Round Pond/Lake Ivanhoe.

ARTICLE XII: MEETINGS

The Association shall hold two business meetings and one social meeting a year as follows:

- a. Unless otherwise voted the previous year, the business meetings shall be held on or about the Independence Day and Labor Day holidays. Time and location will be set by the President
- b. A social meeting date, time and location will be set by the Social Committee. The Association will contribute up to \$300.00 for this activity. Additional funds will only be available with Board approval.
- c. Special meetings may be called by the President. Committee meetings will be called by the committee chairperson.

ARTICLE XIII: NOTIFICATION OF MEETINGS

Meeting notices will be posted on the IvanhoeRoundPond.com website and emailed to members in good standing with at least one (1) month notice. Members without an email address will receive the notice via USPS at their last known address.

ARTICLE XIV: By-Law Changes

Changes to the Association By-Laws will require a one (1) month notification to all members in good standing. Notices will be posted on the IvanhoeRoundPond.com website and emailed to members in good standing with at least one (1) month notice. Members without an email address will receive the notice via USPS at their last known address.